

# Registration Form

## Masterclass 'Sustainable Urban Mobility'

<b>Date: 14, 15 and 16th of September 2009</b>
<b>Location: Lloyd Hotel, Amsterdam, The Netherlands</b>

### Participant's details (in block capitals please)

Title	First name	Surname	M/F
Initials	Date of birth	Place of birth	

### Home address

Street	
Postcode	Town/City
Country	Telephone
E-mail	

### Work

Name of company	
Department	Position
Postal address	
Postcode	Town/City
Country	Telephone
Mobile telephone	E-mail

### Education

Highest qualification
Name of educational institution

### Postal address

Post should be sent to

the home address       the employer

### Billing address

The invoice should be sent to

the home address       the employer

The undersigned accepts the terms and conditions for registration, as stated on the reverse side of this form.

### Signature

Signature of participant
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Name + signature of employer (if paying for the course)
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### How did you learn about this masterclass?

- leaflet
- colleague
- advertisement
- Nicis event
- Other, please specify:

Send this fully completed and signed form to  
 Nicis Institute, PO Box 90750, 2509 LT, The  
 Hague, The Netherlands  
 or fax it to +31 (0)70 344 09 67.

### **Terms and conditions of registration for Nicis Masterclass 'Sustainable Urban Mobility'**

1. Only fully completed and signed registration forms will be accepted. You will be sent written confirmation of this.
2. Registration forms will be processed in order of arrival.
3. Registration is carried out for the entire masterclass.
4. Programme costs can change on an annual basis. The costs for this masterclass are € 2.250. Participants registering before July 15<sup>th</sup> pay € 1.912.50 (15% discount). Included in the price are: course literature, use of a bicycle, tea, coffee and lunch. No VAT is payable on this amount. All participants who attend will receive a Nicis certificate.
5. For administrative purposes, please ensure that we receive your registration form at least two weeks before the masterclass is due to commence.
6. Once your registration has been processed, you will be sent an invoice. Payment should be made within 14 days of receipt.
7. A cancellation is only possible in writing and by registered post. Cancellations up to 1 month before the start of the master class will be charged an administration fee of € 35. Cancellations 2 weeks in advance will be charged 50% of the programme costs. Cancellations after this point will be charged the full fee. A colleague may take your place in consultation with Nicis Institute.
8. Nicis Institute is authorized to postpone or cancel the master class. If so, you will be reimbursed in full and notified of the cancellation no later than two weeks before the start of the master class.
9. By signing the registration form, you agree to having read and accepted the terms and conditions of registration.